

WEBSITE ADVERT

JOB TITLE: LABORATORY ANALYST

NO OF POSTS: 2

Terms of Service: Contract

REPORTING TO: SENIOR LABORATORY ANALYST

JOB DESCRIPTION

The job holder is responsible for examining medicinal substances, cosmetics product, medical devices, food supplements and any other material or substance to ensure quality control as well as performing chemical, biological, biochemical, physiological and pharmacological analysis and other pharmaceutical evaluation under the supervision of the Senior Laboratory Analyst

PERSON SPECIFICATIONS

For appointment to this position, a candidate must:-

- Minimum of a Diploma in Analytical Chemistry, Applied Biology, Applied Biology, Microbiology, or its equivalent.
- At least 4 years experience in Pharmaceutical Quality Control.
- Proficiency in Microsoft Office Suite, especially MS Word, MS Excel, MS PowerPoint
- Meet the requirements of Chapter 6 of the Constitution of Kenya.

DUTIES AND RESPONSIBILITIES

- Strict observation of Principles of Good Laboratory Practices (GLP).
- Receipt of samples for analysis;
- Basic testing of medicines using mini labs;
- Upkeep of calibration and qualification programme for laboratory equipment;
- Ensuring proper use ,
- Observing housekeeping, Environmental, Health and Safety rules;
- Generating and evaluating analytical data;
- Periodical preparation of analytical reports;
- Ensuring that all quality systems within the department are adhered to on a daily basis;
- Routine analysis of Pharmaceutical samples in accordance with official compendia;

- Maintain laboratory supplies inventory by checking stock to determine inventory level; anticipating needed supplies; placing and expediting orders for supplies; verifying receipt of supplies;

The candidates should attach copies of the following documents :

Detailed Curriculum Vitae

Copy of National identity Card

Academic and professional certificates,

Clearance certificate from the following bodies:

- i. Criminal Investigations Department
- ii. Ethics and Anti Corruption

The closing date is on **15th July**, 2016 at 4.00pm

The application should be sent in a plain and sealed envelope clearly marked "*Application for position of Senior Laboratory Analyst*" and deposited or sent to the Pharmacy and Poisons Board through the following addresses.

Registrar

Pharmacy and Poisons Board

P.O Box 27663-00506

Nairobi

Only shortlisted candidates will be contacted.

The Board is an equal opportunity employer

REGISTRAR