

WEBSITE ADVERT

JOB TITLE: SENIOR LABORATORY ANALYST

NO OF POSTS:1

Terms of Service: Contract

REPORTING TO: DIRECTOR QUALITY CONTROL

JOB DESCRIPTION

The job holder is responsible for examining medicinal substances, cosmetics product, medical devices, food supplements and any other material or substance to ensure quality control as well as performing chemical, biological, biochemical, physiological and pharmacological analysis and other pharmaceutical evaluation

PERSON SPECIFICATIONS

For appointment to this position, a candidate must:-

- A Bachelor Degree in Microbiology, Chemistry and Biochemistry or its equivalent from a recognized University.
- At least 4 years experience in Pharmaceutical Quality Control.
- Proficiency in Microsoft Office Suite, especially MS Word, MS Excel, MS PowerPoint
- Meet the requirements of Chapter 6 of the Constitution of Kenya.

DUTIES AND RESPONSIBILITIES

- Develop reference standards and analytical methods for assessing the quality of medicinal substances, medical devices, cosmetics and other pharmaceutical products.
- Routine analysis of Pharmaceutical samples in accordance with official compendia
- Research on medicines, medical devices, cosmetics and other pharmaceutical products.
- Establish sample preparation procedures; develop and implement analytical procedures; evaluate laboratory information; report results according to WHO standards and other recognized standards.
- Maintain laboratory equipment performance by establishing quality standards; developing operations, quality, and troubleshooting procedures; ensuring staff compliance; certifying instrument performance; arranging equipment replacement,

- Maintain laboratory productivity by monitoring workload of functional areas; identifying peak and slack periods; making operational or staffing adjustment.
- Maintain laboratory information system by identifying information needs and problems; recommending improvements; establishing priorities; testing; writing user manuals; training employees; maintaining security and confidentiality.
- Maintain professional and technical knowledge by attending educational workshops; reviewing professional publications; establishing personal networks; participating in professional societies

The candidates should attach copies of the following documents :

Detailed Curriculum Vitae

Copy of National identity Card

Academic and professional certificates,

Clearance certificate from the following bodies:

- i. Criminal Investigations Department
- ii. Ethics and Anti Corruption

The closing date is on **15th July**, 2016 at 4.00pm

The application should be sent in a plain and sealed envelope clearly marked "*Application for Position of Senior Laboratory Analyst*" and deposited or sent to the Pharmacy and Poisons Board through the following addresses.

Registrar

Pharmacy and Poisons Board

P.O Box 27663-00506

Nairobi

Only shortlisted candidates will be contacted.

The Board is an equal opportunity employer