



MINISTRY OF HEALTH
PHARMACY AND POISONS BOARD

Member, Expert Committee on Clinical Trials

Pharmacy and Poisons Board (PPB) is the National Medicines Regulatory Authority for Kenya and among its core mandate is the regulation of clinical trials taking place in the country. This it does through reviewing and approving clinical trials applications, reviewing and approving proposed amendments to the approved protocols, carrying out inspections of clinical trials sites and reviewing of the final clinical study reports.

In order to further strengthen the above functions, PPB is seeking to recruit six (6) qualified persons to be part of the membership to the Expert Committee on Clinical Trials (ECCT).

Number of Positions: Six (6)

Terms of Service: On Ad Hoc Basis When Need Arises

Duration of Service: Three Years Renewable Term

Reporting To: Registrar PPB

JOB DESCRIPTION

A member of the expert committee on clinical trial shall be responsible for the review, approval and monitoring of clinical trials applications submitted to PPB. The job will involve reviewing clinical trials protocols, proposed amendments and notifications submitted by applicants and preparing a detailed review report. In addition, the job will involve reviewing safety reports submitted by clinical trials sites. All this will be geared towards ensuring the safety of clinical trials participants and also ensuring the integrity of data generated at the study site.

DUTIES AND RESPONSIBILITIES

1. Review of clinical trials protocols with focus on the investigational products
2. Review of proposed amendments to approved protocols
3. Participate in clinical trial and clinical trial sites inspections
4. Participate in joint reviews of clinical trials applications taking place across Africa
5. Monitoring of approved clinical trials
6. Review the safety reports from clinical trials and medicinal products in Kenya.
7. Participate in the development of guidelines and legislation on the regulation of clinical trials in Kenya
8. Review clinical study reports for the completed clinical trials

9. Advise the Registrar and the Ministry of Health on matters pertaining to regulation of clinical trials in Kenya
10. Any other duties as assigned by the board

REQUIRED QUALIFICATIONS

For appointment to this position, a candidate must have; -

1. A Bachelor Degree in any one of the following; Pharmacy, Medicine or any Health-related field from a recognized university
2. In addition, the applicant should have PhD in any of the following areas
 - a. Drug/vaccine Development
 - b. Preclinical Trials
 - c. Genetics/ Biotechnology
 - d. Biostatics/Medical Statistics
 - e. Non-communicable diseases
 - f. Oncology
 - g. Vaccinology/ Immunology
 - h. Medical devices
3. Computer literacy including proficiency in Microsoft Office Suite i.e. MS Word, MS Excel, MS PowerPoint and internet
4. At least 5 years relevant clinical trials experience in his/her field of expertise.
5. Meet the requirements of Chapter 6 of the Constitution of Kenya.

The candidates should submit four copies of the following documents:

1. Detailed Curriculum Vitae **clearly** indicating area of clinical trials expertise
2. Copy of National identity Card
3. Academic and professional certificates,
4. Clearance certificate from the following bodies:
 - Kenya Revenue Authority
 - Criminal Investigations Department
 - Relevant Professional association

The application should be sent in a plain and sealed envelope clearly marked "Application for Expert Committee on Clinical Trials (ECCT)" and deposited or sent to the Pharmacy and Poisons Board through the following addresses.

The Registrar,
Pharmacy and Poisons Board
PPB House Hurlingham,
Lenana Road
P.O Box 27663-00506
Nairobi

Email; admin@pharmacyboardkenya.org

The closing date is on **Tuesday 10th August 2018 at 4.00pm**. Only shortlisted candidates will be contacted. The Board is an equal opportunity employer